



## Instructions on how to submit your manuscript via CMT

### 1. Creating a user account on CMT

- a) Visit the CMT website: <https://cmt3.research.microsoft.com/>.
- b) Click the **Register** link to create a new user account.

- c) Fill up your account information (The items with \* are mandatory). Read *the Microsoft CMT's Author's statement, Terms of Use, and Privacy and Cookies*. Check the box for the agreement if you agree to the terms and conditions. Then, click the **Register** button placed at the bottom of the page.
- d) Verify your registration by using the activation link given in the e-mail. Then login you CMT with the newly created account.

### 2. Submitting your full length paper to IHMTC-2025

- a) After logging into CMT, find the submission site of IHMTC-2025 using the filter box.
- b) Clicking the conference name will bring you to the Author Console for IHMTC-2025.
- c) Submit a new contribution by clicking “**Create a new submission**”.
- d) Enter the relevant paper information step by step and upload the full length paper.
- e) “Edit Conflicts of Interest”, subsequently appears. This process is **not mandatory** for completing the submission, but will help to facilitate the review process. The console shows you
  - a co-author
  - is/was a colleague (in the last 2 years)
  - is/was a collaborator (in the last 2 years)
  - or I, is/was a Primary Thesis Advisor at any time
  - is a Relative or a friend
- f) CMT will send you a confirmation email.
- g) Open the Author Console and confirm that the contribution appears in the console.
- h) Supplementary material (doc, docx, pdf, mp4, and avi formats only) can now be submitted by clicking on “upload supplementary material” from the Author Console. However, the



files uploaded here **will only be used for review** will not appear in the final proceedings.  
(Maximum two files can be submitted and each should not exceed 20 MB)

In case of any further queries regarding the submission, please write to: [IHMTTC2025@iitj.ac.in](mailto:IHMTTC2025@iitj.ac.in)